Secrl. II-27—100,000—31-5-

P.W. (1951) Departmen

Ms. SERIES.

G.O. No. 3699.

3699

Dated 10—9—1951.

[Despatch Abstract.]

Posts and Telegraphs -- Booking of La
for Mate Telegrams -- Instructions -- S

GOVERNMENT OF MADRAS.
ABSTRACT.

POSTS AND TELEGRAPHS - Booking of late fee State telegrams - Instructions - Issued.

PUBLIC WORKS DEPARTMENT.

G.O.Ms.No.3699. Dated 10th September 1951.
Read the following:-

G.O.Ms.No 2976, Public Works (Confdl.) dated 10.8.49.
Memorandum No.211, Public Works, dated 28.7.50.
Letter No.TF/LF/5ii dated 25.9.50 and 23.12.1950 from the Post Master General, Madras.

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O R D E R:

General instructions were issued in G.O.2976, Public Works (Confidential), dated 10.8.1949 and O.M. 211 dated 28.7.50 explaining the necessity for restricting the use of late fee telegrams and the procedure to be adopted in such cases. The Post Master General has brought to the notice of the Government that the instructions already issued are not being carefully followed by the local officers.

2. Late fees paid for the issue of late fee telegrams are not treated as revenue to the Post and Telegraph Department, but are paid to the officials handling such telegrams outside the telegraph working hours of the office. Instances have been brought to the notice of the Government wilful late coding of such messages with a view to personal gain by the officials. For example, a message presented by the local office at 5.45 p.m. where the telegraph office closing hour is 6 p.m. is entered by the postal offical as having been received at 6.15 p.m. and this late coding entitles him to receive late fee admissible for the message.

3. When a large number of late fee telegrams are sent by the same person he need not pay late fees in respect of every one of them. It is sufficient if one late fee is paid for all the telegrams together. Instances have been brought to the notice of the Government in which a number of State telgrams handed in at the same time i.e., about 6 p.m. have been shown as having been handed in at different times from 7.10 p.m. to 10.30 p.m. and as having been submitted by different officials. The practice obtaining in subordinate offices of sending the peon with a bunch of telegrams at the end of the working day and allowing him to bring the receipts for the telegrams on the following day facilitates such practices. The peon probably leaves the telegrams at the telegraph office with the service postage stamps and collects the receipts the following day from the same office.

4. To prevent the malpractices referred to above on the part of the Post and Telegraph staff, the Government direct that the following instructions should be followed, very carefully by all officers:--

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(1) The time of despatch from the office, and the name of the messenger with whom it is sent, should be noted on the office copy of the telegram.

(2) The receipt for the telegram should be pasted on the office copy and a check should be made to see that the time at which the telegram was sent for presentation at the telegraph office, after allowing a margin for the time taken in transit.

(3) The cost of the telegram should be noted on the office copy.

(4) Loose Service Postage Stamps should not be left with the Post and Telegraphs officials to cover costs of the telegrams and the late ~~fees~~) on them. They should instead be affixed on the telegram as and when it is tendered.

(BY ORDER OF ETC.)

(Sd.) x x x,
Secretary to Government.

To All Heads of Departments.
To All Departments of Secretariat.
To The Secretary, to His Excellency the Governor of Madras.
To the Post Master General.
To the Madras Public Service Commission.

/True copy/

R. Thiagarajan 20-10-56

Superintendent,
Madras Record Office,
Madras.

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29/10/56